



CONTRACTORS BOARD

500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER, 4th FLOOR
NASHVILLE, TENNESSEE 37243

TELEPHONE (615) 741-8307

<https://www.tn.gov/commerce/regboards/contractors.html>

INVITES APPLICATIONS FOR THE POSITION OF:

Contractor Inspector

COMPENSATION: \$31,884 – \$57,372, Based on qualifications and experience

LOCATION: East, Middle and West Tennessee

JOB TYPE: Full-time and Executive Service

DEPARTMENT: Regulatory Boards Field Enforcement (Contractors Board)

Summary:

Under the direction of the Contractors Board, an Executive Director and an Administrative Manager, performs inspection/investigation duties related to the enforcement of the State law and rules of the Board for Licensing Contractors; performs other related work as assigned.

Job Responsibilities include, but are not limited to:

- Inspecting construction sites to ensure that contractor is properly licensed.
- Verifies building permits to ensure compliance with state regulations.
- Investigates complaints against contractors.
- Serves as a witness in court cases resulting from complaints filed with the Board for Licensing Contractors.
- Coordinates with local officials to ensure regulatory compliance.

Preferred Qualifications: Bachelor's degree and inspection/investigative experience preferred. Knowledge of the rules and regulations of the Board for Licensing Contractors and/or construction background helpful. **All Contractor Inspectors must possess a valid driver's license.**

Knowledge and Abilities

Knowledge of State law and the rules of the Board for Licensing Contractors, which is responsible for the regulation and licensure of contractors doing business within Tennessee.

Ability to interpret and apply State law and the rules of the Board for Licensing Contractors and to detect evasions; maintain cooperative relations with persons contacted in the course of the work; analyze situations accurately and adopt an effective course of action; follow oral and written directions.

How do I apply?

Resumes should be emailed to donald.mccormick@tn.gov, or mailed to:

Regulatory Boards Investigations and Field Enforcement

ATTN: Don McCormick

500 James Robertson Parkway, 5th Floor

Nashville, TN 37243-0573

The State of Tennessee is an equal opportunity employer.

See more at: <https://www.tn.gov/hr/topic/employment-opportunities>